

Chapter 11

EXAMINATION RULES AND REGULATIONS FOR UNDERGRADUATE/ POSTGRADUATE STUDIES

10 Semester Freeze

- a) A student may take a Semester off due to unavoidable circumstances by applying for a Semester Freeze. Such student must submit an application, verified by the parents/guardian, to the Controller of Examinations after due recommendation of the Head of the concerned Department.
- b) The application for Semester Freeze should be submitted by the student within TWO weeks from the start of the Semester. No application for Semester Freeze shall be entertained after this period, (i.e. Two weeks from the start of semester).
- c) In special extraordinary, hardship cases, the University may develop any criteria for freezing a semester with the prior permission of the Vice Chancellor. Medical certificate must be duly signed by the University Medical Officer.
- d) (The duration of Freezing is one year; a candidate who gets a semester freeze can get readmission next year with upcoming session)
- e) Freezing of first two semesters for BS and first semester for MS is not allowed.

11 Permission of Writer for Special Students

- a) A blind student may be allowed to attempt the Tests/Examinations of the University on Braille or Computer.
- b) In case a student is physically handicapped/visually impaired, she may apply to the Chairperson of the respective department (with medical certificate as proof of her disability) for permission to engage a writer in Tests/Examinations of the University Two weeks before the start of Tests/ Examinations. If permitted, she shall be allowed 45 minutes (maximum) extra time to solve the question paper.
- c) The qualification of the person who acts as writer of a handicapped student must be at least one step lower than that of the student. (e.g. for a B.A/B.Sc. student, the writer should be at the most F.A/F.Sc.

11.1 Medical Certificate

Medical certificate from a registered medical practitioner duly endorsed by the University Medical Officer is acceptable for the Examination purposes in the University.