DEPARTMENT Of POLITICAL SCIENCE

LAHORE COLLEGE FOR WOMEN UNIVERSITY, LAHORE

SELF-ASSESSMENT REPORT

BS/MS

Submitted to

Quality Enhancement Cell,

Lahore College for Women University, Lahore

Dated: _____

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Head of the Department:

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CRITERION 1: PROGRAM BS and MS MISSION, OBJECTIVES AND OUTCOMES

Standard 1-1: The program must have documented measurable objectives that support college and institution mission statements.

- Document institution, college and program mission statements.

"The Mission of the Department is to contribute to the teaching, research and other activities of the university in a productive manner. Various programs are offered by the department preparing students for active citizenship carrier and advanced training in various fields. We strive hard to make students think about Politics and develop their conceptual and communication skill. With the objective of attaining higher degree of academic excellence by means of employing modern techniques and making the students' future prospects brighter and prestigious. Besides, we intend to inculcate a passion among students to shoulder their responsibilities as a patriotic Pakistani as well as the member of International community and would ultimately contribute towards cohesion at national and international level".

- State program objectives. Program educational objectives are intended to be statements that describe the expected accomplishments of graduates during the first several years following graduation from the program.

  - **The department is striving for enhancing and accelerating the capabilities and potentials of students in all aspects of life.**
  - **It concentrates on making them more enriched and skilled for accepting real world challenges and contributing for the society.**
  - **Department of Political Science also aims at increasing students' confidence, determination, tolerance and assertiveness with knowledge so become well groomed skilled personnel. Department's ex-students have competed and are well placed in Civil Service, Education Department, NGO's etc.**

- Describe how each objective is aligned with program, college and institution mission statements.

  - **To enhance and accelerate the capabilities and potentials of students------------ through teaching, research and other activities of the university in a productive manner.**
  - **To enrich the students for accepting real world challenges and contributing for the society--------------through various programs offered by the department.**
  - **To increase students' confidence, determination, tolerance and assertiveness---------- by active citizenship carrier and advanced training in various fields**

- Outline the main elements of the strategic plan to achieve the program mission and objectives.

  - ➢ **Interactive sessions , seminars, workshops and extension lectures are conducted to achieve the program mission and objectives.**

- Provide for each objective how it was measured when it was measured and improvements identified and made. Table 4.1 provides a format for program objectives assessment.

OBJECTIVES	HOW MEASURED	WHEN MEASURED (FREQUENCY)	IMPROVEMENT IDENTIFIED	IMPROVEMENT MADE (CORRECTIVE & PREVENTIVE ACTION)
(1)	(2)	(3)	(4)	(5)
To achieve the objectives mentioned above following measures are normally opted.	1) Regular assessment of student knowledge and ability to exhibit the skill by the teacher:		1) Regularity of attendees required 2) Research based teaching 3) Course / curriculum revision to enhance outcomes and make it more work based 4) Enhancing communication skills 5) Guidance to students	1) Attendance rules applied more strictly 2) Teachers training and development
	i) Class tests and quizzes	1 pre mid-term, one post mid-term.		
	ii) Class exercises relating to the topics covered.	As per course requirement		
	iii) Presentation of relevant topic (individual /Group)	As per course requirement		
	iv) Assignments	1 pre mid-term, one post mid-term.		
	2) Written examination	Twice during each semester(Mid Term and Final Term)		
	3) Research report final	Once during program		

	semester pertaining to practical problem			
	4) Teaching/Learning Process Survey (teachers' evaluation by the student)	Once in a semester	Shortcomings as per survey identified	Teachers are intimated the survey report who make effort to improve which is monitored by next survey
	5) Faculty Survey Form	Once in a semester	1) More time to be spent on the following during teaching: a) Work based scenarios b) Case studies c) Presentation by students 2) Improvement in quality a) Projects b) Administrative support c) Library Content	All the improvements identified have been implemented
	6) Suggestion received from students through e-mails.	As and when received	Administrative and personal problems of students	Steps have been taken up for computer lab establishment and to furnish it with required facilities.
	7) Students / Quality Assurance Advisor liaison	-		
New Introductions				

	1) Employer Surveys:	-	-	-
	2) Survey of Department offering Ph.D.	Yes	-	-
	3) Faculty Resume	Once a year	1) Qualification 2) Training	-

Standard 1.2: The program must have documented outcomes for graduating students. It must be demonstrated that the outcomes support the program objectives and that graduating students are capable of performing these outcomes.

Program Outcomes BS AND MS

➢ **Students will have command over the core concepts of politics, international relations, political economy, and diplomacy and for MS students to enhance research capabilities.**

➢ **Students will be able to gain employment opportunities in various fields like lectureship, civil services, foreign office, NGOs after getting equipped with final degree.**

➢ **Students will have effective communication and strong interpersonal skills that will be helpful in establishing professionalism in them. They would be able to apply their learned knowledge.**

<p align="center">Table 4.2: Outcomes versus Objectives</p>

Program Objectives and outcomes	1	2	3
1	✓	✓	✓
2	✓	✓	✓
3	✓	✓	✓

- Describe the means for assessing the extent to which graduates are performing the stated program outcomes/learning objectives.

1. Conducting a survey of graduating seniors every semester.

   ➢ **It's done every year.**

2. Conduct a survey of alumni every two years.
   ➢ **Assistance is taken from Career Counseling dept. LCWU to collect data.**

3. Conduct a survey of employers every two years.

       ➢ Nil.

4. Carefully designed questions asked during senior project presentations.
    These questions should be related to program outcomes.
       ➢ **Yes**

5. Outcome examinations.
       ➢ Evaluated and scrutinized for future improvements.

    ▪ The program outcomes are the byproducts of the program objectives and are interrelated. An example of interrelation between the program objectives and the program outcomes is shown in the following table.

Program Objectives	1	2	3
1	*	*	*
2	*	*	*
3	*	*	*

Legend: * Denotes **Substantial** Contribution to the objectives

   ◊ Denotes **Moderate** Contribution to the objectives

    Denotes **No** Contribution to the objectives

Standard 1.3: The results of program's assessment and the extent to which they are used to improve the program must be documented.

Actions taken on the basis of assessment:

- Syllabi revision
- Teachers training
- Faculty development

Strengths of Department BS and MS.

i)   The major strength of Department of Political Science is its highly qualified faculty members.

ii)   We have two Ph.Ds. Their specialized areas are Pakistan Politics and Foreign Policy.

iii)   Culture of our department is equipped with teamwork and healthy work environment.

Weaknesses of Department

    i)   Enhancement of contents in library is required in terms of research journals.

    ii)   The department lacks the capacity to support the faculty and research students to get their research published at national and international journals.

Future Plans:

➢ Most of the faculty members are in completion of their Ph.D. degrees.

➢ Planning to prelaunch Ph.D. program.

➢ To promote research-oriented activities.

Standard 1.4: The department must assess its overall performance periodically using quantifiable measures.

1.4.1 Performance Measures:

Table 3: No. of Students Enrolled

Program	Session	No. of Students
B.S/M.S	2013-2017/2015-2017	35/24
	2014-2018/2016-2018	34/15

ii)   Table 4: Student-Faculty Ratio (BS,MS, minors)

Years	No. of Students	No. of Faculty Members	Student-Faculty ratio
2015-2019/20162020/2017-2021/2018-2022	236	8	30

iii)   Table 5: No. of Students Passed Out

Program	Passing out Year	No. of Students
	2018	34/8
	2017	35/15

IV)   Table 6: Percentage of Honor Students & Attrition Rate BS, MS

Year	%age of Honor Students **Criteria:** CGPA 3.75 and above	Attrition Rate (Admitted –pass out) *100 Admitted
2018	All passed and about 30% students secured above CGPA 3.7	(Left Students)38%
2017	All passed and about 30% students secured above CGPA 3.7	(Left Students)36%

v)   Table 7: Faculty Training, Seminars and workshops (Appendix A)

Year	No. Of Trainings, Seminars and workshops
2017	5
2018	4

vi)   Papers Published at National & International Level

Table 8: Number of Publications (Appendix B)

Year	Papers published
2018	4

vii)   Books in Library

> ➢ **Above 3000 books, journals are available in departmental library.**

Research Areas

> ➢ **The Faculty is involved in research in the following areas:**

Federalism, Ethnicity, Foreign Policy of Pakistan, Sectarianism in Pakistan.

Collaborations

> ➤ Department is striving for establishing external linkages.

Departmental Achievements (others)

> ➤ **Department is proud to produce around 40 graduates and post graduates every year. they get consumed in different fields i.e. media, education dept. NGOs etc.**

Honors and Awards

CRITERION 2: CURRICULUM DESIGN AND ORGANIZATION

> ➤ **The development of curriculums for each program of Political Science department is based on the detailed curriculum development guidelines issued by HEC.**

> ➤ Table 4.3 **Curriculum course requirements**
> **BS (4-Year) Political Science**

2016-2020 and Onward

STRUCTURE OF SCHEME OF STUDY

Nature of Courses	Numbers of Course	Credits Hours
Compulsory Courses (No choice)	06	16
Compulsory Courses	02	06
Basic Course	02	06
Foundation Courses	08	24
Minor Courses form other discipline	06	18
Major Courses	10	30
Elective	09	27

Internship/Research Report	--	06
Total	**43**	**133**

YEAR-1

SEMESTER-I

Course No	Course Title	Credits
CC/Eng-108	Literary Reading and Grammar :Syntax	3(3+0)
CC/Isl-101/CC/Phil-101	Islamic Education **/** Ethics (For Non Muslims)	2(2+0)
CC/Maths-101**/**CC/Stat-101	Mathematics **/** Introduction to Statistics **(Choose Any One)**	3(3+0)
Maj/Pol.Sc-101	Principles of Political Science	3(3+0)
GROUP I		
Min/I.R-101	Fundamentals of International Relations **(Minor-I)**	3(3+0)
Min/Pak.St-101	Ideological Foundations of Pakistan (1857-1920) **(Minor-II)**	3(3+0)
GROUP II		
Min/I.R-101	Fundamentals of International Relations **(Minor-I)**	3(3+0)
Min/Econ-101	Micro Economics **(Minor-II)**	
GROUP III		
Min/Pak.St-101	Ideological Foundations of Pakistan (1857-1920) **(Minor-I)**	3(3+0)
Min/Geog-101	Physical Geography-I	3(3+0)
Min/Hist-101	History of Pakistan Movement (1857-1924) **(Minor – II) Choose Any One**	
GROUP IV		

Min/I.R-101	Fundamentals of International Relations **(Minor-I)**	3(3+0)
Min/Punj-101 Min/PER-101 Min/Eng-101 Min/ARA-101 Min/Urd-101	Nasar Qadeem Te Jadeed Literature and Primary Grammar-I English Literature-I Introduction to Arabic Language-I Urdu Sharou Adab-I **(Minor –II) Choose Any One**	3(3+0)
	Total Credits	**17**

SEMESTER-II

Course No	Course Title	Credits
CC/Eng-109	Basic Study And Writing Skills	3(3+0)
CC/PS-101	Pakistan Studies	2(2+0)
EC/CS-201	Introduction to Computer	3(3+0)
Maj/Pol.Sc-102	Political Dynamics	3(3+0)
GROUP I		
Min/IR-102 Min/Pak.St-102	Paradigms of International Relations **(Minor-I)** Ideological Foundations of Pakistan-II **(Minor-II)**	3(3+0) 3(3+0)
GROUP II		
Min/IR-102 Min/Econ-102	Paradigms of International Relations **(Minor-I)** Micro Economics **(Minor-II)**	3(3+0) 3(3+0)
GROUP III		
Min/Pak.St-102	Ideological Foundations of Pakistan-II **(Minor-I)**	3(3+0)

Min/Geog-102	Physical Geography-II	
Min/Hist-102	History of Pakistan Movement (1924-1947)	3(3+0)
	(Minor –II) Choose Any One	
GROUP IV		
Min/IR-102	Paradigms of International Relations **(Minor-I)**	3(3+0)
Min/Punj-102	Shairi Qadeem Te Jadeed	
Min/PER-102	Literature and Primary Grammar-II	
Min/Eng-102	English Literature-II	3(3+0)
Min/ARA-102	Introduction to Arabic Language-II	
Min/Urd-102	Urdu Sharou Adab-II	
	(Minor –II) Choose Any One	
	Total Credits	**17**

Year II

SEMESTER-III

Course No	Course Title	Credits
CC/Eng-204	English Verse and Communication Skills-I	3(3+0)
Maj/Pol.Sc-201	Comparative Constitutions: The United States and UK	3(3+0)
Maj/Pol.Sc-202	Ideology and Politics in Pakistan	3(3+0)
Maj/Pol.Sc-203	Pakistan Movement I	3(3+0)
Maj/Pol.Sc-204	Human Rights in Pakistan	3(3+0)
GROUP I		
Min/I.R-201	Foreign Policy of Pakistan-I **(Minor-I)**	3(3+0)

Min/Pak.St-201	Concept of Society and Culture **(Minor-II)**	3(3+0)
	GROUP II	
Min/I.R-201	Foreign Policy of Pakistan-I **(Minor-I)**	3(3+0)
Min/Econ-201	Mathematical Economics **(Minor-II)**	3(3+0)
	GROUP III	
Min/Pak.St-201	Concept of Society and Culture **(Minor-I)**	3(3+0)
Min/Geog-201	Human Geography	
Min/Hist-201	History of Pakistan 1947-1969 **(Minor –II) Choose Any One**	3(3+0)
	GROUP IV	
Min/I.R-201	Foreign Policy of Pakistan-I **(Minor-I)**	3(3+0)
Min/Punj-201	Punjabi Tareekh Te Saqafat	
Min/PER-201	Persian Literature and Primary Grammar	
Min/Eng-201	English Literature-III	3(3+0)
Min/ARA-201	Introduction to Arabic Literature-I	
Min/Urd-201	Urdu Sharou Adab-III	

	(Minor –II) Choose Any One	
	Total Credits	**18**

SEMESTER-IV

Course No	Course Title	Credits
CC/Eng-205	Communication Skills-II	3(3+0)
Maj/Pol.Sc-205	Comparative Constitutions: Turkey and China	3(3+0)
Maj/Pol.Sc-206	Constitutional Development in Pakistan	3(3+0)
Maj/Pol.Sc-207	Pakistan Movement-II	3(3+0)
Maj/Pol.Sc-208	Local Governments	3(3+0)
GROUP I		
Min/I.R-202**/** Min/Pak.St-202	Foreign Policy of Pakistan-II **(Minor-I)**	3(3+0)
	Pakistani Society and Culture **(Minor-II)**	3(3+0)
GROUP II		
Min/I.R-202	Foreign Policy of Pakistan-II **(Minor-I)**	3(3+0)
		3(3+0)
Min/Econ-202	Economics of Pakistan **(Minor-II)**	
GROUP III		
Min/Pak.St-202	Pakistani Society and Culture **(Minor-I)**	3(3+0)
Min/Geog-202	Geography of Pakistan	
Min/Hist-202	History of Pakistan 1969-1999 **(Minor –II) Choose Any One**	3(3+0)

GROUP IV		
Min/I.R-202	Foreign Policy of Pakistan-II **(Minor-I)**	3(3+0)
Min/Punj-202	Sahafat	
Min/PER-202	Persian Literature and Rhetoric	
Min/Eng-202	English Literature-IV	3(3+0)
Min/ARA-202	Introduction to Arabic Literature-II	
Min/Urd-202	Urdu Shorau Adab-IV	
	(Minor –II) Choose Any One	
	Total Credits	**18**

YEAR-3

SEMESTER-V

Course No	Course Title	Credits
EC/Pol.Sc-301	Dynamics of Politics in Pakistan	3(3+0)
EC/Pol.Sc-302	International Organizations	3(3+0)
Maj/Pol.Sc-301	Comparative and Developmental Politics (Conceptual Frame Work)-I	3(3+0)
Maj/Pol.Sc-302	Western Political Thought-I	3(3+0)
Maj/Pol.Sc-303	International Relations	3(3+0)
	Total Credits	**15**

SEMESTER-VI

Course No	Course Title	Credits
EC/Pol.Sc-303	Regional Organizations/Conflict and Conflict Resolution	3(3+0)
EC/Pol.Sc-304	Foreign Policy of Pakistan	3(3+0)
Maj/Pol.Sc-304	Comparative and Developmental Politics (Society and Governments)-II	3(3+0)
Maj/Pol.Sc-305	Western Political Thought-II	3(3+0)
Maj/Pol.Sc-306	Research Methodology	3(3+0)
	Total Credits	**15**

YEAR-4

SEMESTER-VII

Course No	Course Title	Credits
EC/Pol.Sc-401	International Law (Laws of Peace)	3(3+0)
EC/Pol.Sc-402	Globalization and International Relations/Political Sociology.	3(3+0)
EC/Pol.Sc-403	Public Administration/Religious Extremism in Pakistan/ Issues of Governance and Democracy in Pakistan.	3(3+0)
Maj/Pol.Sc-401	Foreign Policy of Major Powers-I	3(3+0)
Maj/Pol.Sc-402	Muslim Political Thought	3(3+0)
	Total Credits	**15**

SEMESTER-VIII

Course No	Course Title	Credits
EC/Pol.Sc-404	International Law (Laws of War)	3(3+0)
EC/Pol.Sc-405	International Financial Regimes	3(3+0)
Maj/Pol.Sc-403	Foreign Policy of Major Powers-II	3(3+0)
Maj/Pol.Sc-404	Dissertation/Internship	6
	Total Credits	**15**

Total Hours: 17+17+18+18+15+15+15+15=**133 CR**

** Internship is offered in 7th Semester.

> ➢ **Folders comprising scheme of study and detailed courses along with course objectives and outcomes have already been submitted to university.**

Scheme of Studies MS

1st Semester – MS 1st Year:

Course No	Course Title	Credit Hours
Pol.Sc-504	Research Methodology	3
Pol.Sc-503	Comparative and Developmental Politics	3
Pol.Sc-501	Theories of IR	3
Pol.Sc-506	International Political Economy	3
Total		**12**

2nd Semester

Course No	Course Title	Credit Hours
Pol.Sc-508	Dynamics of Federalism in Pakistan	3
Pol.Sc-505	Politics and ethnicity in Pakistan	3
Pol.Sc-509	Central Asia	3
Pol.Sc-507	Good Governance and Democracy in Pakistan	3
	Total Credit Hours	**12**

Optional Courses

- ❖ Terrorism and Counter Terrorism
- ❖ Political Economy of Pakistan
- ❖ Role of Super Powers in South Asia
- ❖ Political Sociology

3rd & 4th Semester – MS 2nd Year:

Course No	Course Title	Credit Hours
Pol.Sc-601	Seminar course in semester III	2 Credit Hours
Pol.Sc-602	Research work/ Thesis*	6 Credit Hours
	Total Credit Hours	**8**

Total Credit Hours: 12+12+8=**32 CR**

*Research Work/Thesis will be offered in 3rd Semester.

Standard 2.1: The curriculum must be consistent and supports the program's documented objectives and outcomes.

Table- 4.4: Courses versus Program objectives and outcomes

Courses vs. Program Objectives:

Courses vs. objectives.	1	2	3
CC/Eng-101	✓	✓	✓
CC/Isl-101	✓	✓	✓
CC/Maths-101/CC/Stat-101	✓	✓	✓
Maj/Pol.Sc-101	✓	✓	✓
CC/Eng-201		✓	✓
Maj/Pol.Sc-201	✓	✓	✓
Maj/Pol.Sc-202	✓	✓	✓
Maj/Pol.Sc-203	✓	✓	✓
Maj/Pol.Sc-204	✓	✓	✓
CC/Eng-202	✓	✓	✓
Maj/Pol.Sc-205	✓	✓	✓
Maj/Pol.Sc-206	✓	✓	✓
Maj/Pol.Sc-207	✓	✓	✓
Maj/Pol.Sc-208	✓	✓	✓
EC/Pol.Sc-301	✓	✓	✓
EC/Pol.Sc-302	✓	✓	✓
Maj/Pol.Sc-301	✓	✓	✓
Maj/Pol.Sc-302	✓	✓	✓
Maj/Pol.Sc-303	✓	✓	✓
EC/Pol.Sc-303	✓	✓	✓
EC/Pol.Sc-304	✓	✓	✓

Maj/Pol.Sc-304	✓	✓	✓
Maj/Pol.Sc-305	✓	✓	✓
Maj/Pol.Sc-306	✓	✓	✓
EC/Pol.Sc-401	✓	✓	✓
EC/Pol.Sc-402	✓	✓	✓
EC/Pol.Sc-403	✓	✓	✓
Maj/Pol.Sc-401	✓	✓	✓
Maj/Pol.Sc-402	✓	✓	✓
EC/Pol.Sc-404	✓	✓	✓
EC/Pol.Sc-405	✓	✓	✓
Maj/Pol.Sc-403	✓	✓	✓
Maj/Pol.Sc-404	✓	✓	✓

Courses vs. outcomes.	1	2	3
CC/Eng-101	✓	✓	✓
CC/Isl-101	✓	✓	✓
CC/Maths-101/CC/Stat-101	✓	✓	✓
Maj/Pol.Sc-101	✓	✓	✓
CC/Eng-201		✓	✓
Maj/Pol.Sc-201	✓	✓	✓
Maj/Pol.Sc-202	✓	✓	✓
Maj/Pol.Sc-203	✓	✓	✓
Maj/Pol.Sc-204	✓	✓	✓
CC/Eng-202	X	✓	✓

Maj/Pol.Sc-205	✓	✓	✓
Maj/Pol.Sc-206	✓	✓	✓
Maj/Pol.Sc-207	✓	✓	✓
Maj/Pol.Sc-208	✓	✓	✓
EC/Pol.Sc-301	✓	✓	✓
EC/Pol.Sc-302	✓	✓	✓
Maj/Pol.Sc-301	✓	✓	✓
Maj/Pol.Sc-302	✓	✓	✓
Maj/Pol.Sc-303	✓	✓	✓
EC/Pol.Sc-303	✓	✓	✓
EC/Pol.Sc-304	✓	✓	✓
Maj/Pol.Sc-304	✓	✓	✓
Maj/Pol.Sc-305	✓	✓	✓
Maj/Pol.Sc-306	✓	✓	✓
EC/Pol.Sc-401	✓	✓	✓
EC/Pol.Sc-402	✓	✓	✓
EC/Pol.Sc-403	✓	✓	✓
Maj/Pol.Sc-401	✓	✓	✓
Maj/Pol.Sc-402	✓	✓	✓
EC/Pol.Sc-404	✓	✓	✓
EC/Pol.Sc-405	✓	✓	✓
Maj/Pol.Sc-403	✓	✓	✓
Maj/Pol.Sc-404	✓	✓	✓

MS Courses vs. objectives.	1	2	3
Pol.SC -504	✓	✓	✓
Pol.SC -503	✓	✓	✓
Pol.SC -501	✓	✓	✓
Pol.SC -506	✓	✓	✓
Pol.SC -508		✓	✓
Pol.SC -505	✓	✓	✓
Pol.SC -509	✓	✓	✓
Pol.SC -509	✓	✓	✓

Standard 2-2 Theoretical background, problems analysis and solution design must be stressed within the program's core material.

➤ **The modules of all the programs adequately address:**

1) **Theoretical background**
2) **Problem solving**
3) **Solution design**

Some of the modules include the theoretical background and contain problem solving and solution design while others deal with Theoretical background, Problem analysis and Solution design separately. During teaching great stress is lead to problem solving and design of solution. Thus the modules stress the practicality of the program.

Table 13: **Elements of Courses BS &MS**

Elements	Courses	No. of Courses
Theoretical background	Maj/Pol.Sc-101, 102, Maj/Pol.Sc-202, Maj/Pol.Sc-205, Maj/Pol.Sc-301	5

Problem solving	Maj/Pol.Sc-306, Maj/Pol.Sc-405	2
Solution design	Maj/Pol.Sc-303, Maj/Pol.Sc-403	2
Theoretical background for MS courses	Four courses in first semester.	4
Problem solving	Four courses in 2nd semester.	4

Standard 2.3: The curriculum must satisfy the core requirements for the program, as specified by the respective accreditation body.

➢ **The curriculum for BS and MS satisfies both the core requirements of credit hours and criteria of admission laid down by Lahore College for Women University and HEC.**

Standard 2.4: The curriculum must satisfy the major requirements for the program as specified by the respective accreditation body.

➢ **The curriculum for BS and MS satisfies major requirements of the programs per approval of board of studies.**

Standard 2.5: The curriculum must satisfy general education, arts, and professional and other discipline requirements for the program, as specified by the respective accreditation body/council.

➢ **The curriculum satisfies general education disciplines requirements. The programs and curriculum has the approval of Board of Studies and Lahore College for Women University.**

Standard 2.6: Information technology component of the curriculum must be integrated throughout the program.

➢ **The information technology components are present in most of the courses. i.e computer application, introduction to statistics.**

Standard 2.7: Oral and written communication skills of the student must be developed and applied in the program.

> ➢ **Oral and written communication skills of the student are developed by seminar, question answers, debates, class participation of the students.**

CRITERION 3: LABORATORIES AND COMPUTING FACILITIES

Standard 3.1: Manuals/documentation/instructions for experiments must be available and readily accessible to faculty and students.

Department needs computer lab for the students and faculty.

Standard 3.2: There must be adequate support personnel for instruction and maintaining the laboratories:

Department doesn't need laboratory but if the university provides computer lab then there would be a requirement for personnel.

Standard 3.3: The university computing infrastructure and facilities must be adequate to support program's objectives:

> ➢ **Computing infrastructure being provided by the university to fulfill departmental needs is inadequate.**

CRITERION 4: STUDENT SUPPORT AND ADVISING BS and MS

Standard 4.1: Courses must be offered with sufficient frequency and number for students to complete the program in a timely manner:

> ➢ **The strategy for course offering per semester is approved by Board of Studies for timely completion of the program. BS and MS programs are offered once a year.**
> ➢ **All relevant details are given in scheme of study.**

Standard 4.2: Courses in the major area of study must be structured to ensure effective interaction between students, faculty and teaching assistants:

> **The effective student/faculty interaction in programs taught by more than one faculty members is streamlined by coordination of these faculty members and the commonality is maintained through any curriculum which is adopted for the particular module. The programs are structured to ensure effective interaction between students, faculty and the Head of Department. The students require extra help are facilitated through tutorials, questions and answers. Questions are encouraged by the faculty from the students. Seminars are arranged where the students are free to discuss the topics relating to the program. Debates are initiated. The students are free to interact with the Head of Department in case of any shortcoming.**

Standard 4.3: Guidance on how to complete the program must be available to all students and access to academic advising must be available to make course decisions and career choices:

> **Students are provided guidance regarding the completion of the programs and having access to qualified faculty as well as their counseling. Students are encouraged to bring forward their suggestions and complaints by having face to face interaction with the Head of Department. The students once in semester carry-out the teacher's evaluation surveys. The counseling of the students is provided by the university counseling cell regarding different academic affairs.**

CRITERION 5: PROCESS CONTROL

Standard 5.1: The process by which students are admitted to the program must be based on quantitative and qualitative criteria and clearly documented. This process must be periodically evaluated to ensure that it is meeting its objectives:

BS [4 Year Degree Program]

BS program is divided in eight semesters with two semesters each year covering a total of 133 credit hours..

Eligibility

F.Sc., F.A. are eligible to apply for BS Political Science.

M.S. (2 years Degree program.)

It requires sixteen years education with 2.5 GPA or equalant depending upon the criteria of HEC.

Standard 5.2: The process by which students are registered in the program and monitoring of students' progress to ensure timely completion of the program must be documented. This process must be periodically evaluated to ensure that it is meeting its objectives:

> **Advertisements are made in leading newspapers and on Lahore College for Women University website. The student academic progress is monitored regularly by the test, assignments, projects, and regular written examination system.**

Standard 5.3: The process of recruiting and retaining highly qualified faculty members must be in place and clearly documented. Also processes and procedures for faculty evaluation, promotion must be consistent with institution mission statement. These processes must be periodically evaluated to ensure that it is meeting its objectives:

> **The standards are clearly indicated in the University charter which is followed. Qualifications which are required for each module are kept in mind. The criteria for recruiting are qualification, experience which is judged through analysis of resumes and personal interviews. In case of permanent faculty members, the recruiting is done by a board constituted by Lahore College for Women University whereas; visiting faculty members are recruited by a board constituted by the Institute. The input of the students for maintaining the quality of the teachers is done by evaluating the teachers regularly once in a semester by the students. The results of these studies are sent to the teachers for improvement and in extreme cases replacements are made. An Annual Confidential Report (ACR) is initiated by the Dean annually for each member of staff and**

Standard 5.4: The process and procedures used to ensure that teaching and delivery of course material to the students emphasizes active learning and that course learning

outcomes are met. The process must be periodically evaluated to ensure that it is meeting its objectives:

> **The evaluation process to ensure that the teaching and delivery of the program material to the students emphasizes active learning which is carried out through projects and assignments that are based on practicality of the knowledge given to the students.**

Standard 5.5: The process that ensures that graduates have completed the requirements of the program must be based on standards, effective and clearly documented procedures. This process must be periodically evaluated to ensure that it is meeting its objectives.

> **In order to ensure that graduates / outgoing students have completed the requirement of the programs, the processes are based on standards prescribed by university under semester rules. QEC and the Head of Department ensure the compliance of the standards.**

CRITERION 6: FACULTY

Standard 6.1: There must be enough full time faculty who are committed to the program to provide adequate coverage of the program areas/courses with continuity and stability. The interests and qualifications of all faculty members must be sufficient to teach all courses, plan, modify and update courses and curricula. All faculty members must have a level of competence that would normally be obtained through graduate work in the discipline. The majority of the faculty must hold a Ph.D. in the discipline:

> **There is adequate full time faculty supplemented by visiting faculty who provide adequate coverage of the program with continuity and stability. The expertise of all faculty members are pre-judged and monitored for each module forming a part of the program. The level of competency of the faculty members are evaluated at time of induction and monitored during teaching.**

- Information recorded in Table 4.6 and faculty member's resumes will be sufficient to validate standard 6-1.

MS Program

Program Area of Specialization	Courses in the Area and Average Number of Sections per Year	Number of faculty Members in Each Area	Number of Faculty with Ph. D Degree
Federalism	01	01	Submitted thesis
Ethnicity and politics in Pakistan	01	01	01
Sectarianism and terrorism in Pakistan	01	01	Submitted thesis
Pakistan Foreign policy	01	01	01
Total	04	04	04

Table 4.6: Faculty Distribution by Program Areas

Standard 6.2: All faculty members must remain current in the discipline and sufficient time must be provided for scholarly activities and professional development. Also, effective programs for faculty development must be in place:

➢ **All the faculty members remain current in the disciplines and sufficient time is provided for scholar activities and professional development. Effective program for faculty development is in place. They are provided centralized training by university through faculty development program of HEC and FDC.**

Standard 6.3: All faculty members should be motivated and have job satisfaction to excel in their profession:

> ➢ **The faculty members are regularly motivated and efforts are made to provide job satisfaction so that they excel in their profession.**

CRITERION 7: INSTITUTIONAL FACILITIES

Standard 7.1: The institution must have the infrastructure to support new trends in learning such as e-learning

Computer Lab or Resource Room for the students of BS and MS Political Science is not available to get benefits from HEC E-library.

Standard 7.2: The library must possess an up-to-date technical collection relevant to the program and must be adequately staffed with professional personnel:

> ➢ **Almost every up-to-date book is available in library covers all the areas of programs. Library provides facility of books borrowing and adequate reading space. The library is lacking computers, the respective computerized database of all books, and library attendant.**

Standard 7.3: Class-rooms must be adequately equipped and offices must be adequate to enable faculty to carry out their responsibilities:

> ➢ **The Department of Political Science is equipped with eight class rooms, one office of HOD, Staff room for faculty members.**

CRITERION8: INSTITUTIONAL SUPPORT

Standard 8.1: There must be sufficient support and financial resources to attract and retain high quality faculty and provide the means for them to maintain competence as teachers and scholars:

> ➢ **Teachers are recruited on the basis of criterion established by the HEC. Existing faculty is sent to different courses of teaching organized to update the knowledge. Workshops are organized by FDC for faculty development.**

Standard 8.2: There must be an adequate number of high quality graduate students, research assistants and Ph.D. students:

➢ **The admission criteria ensure the intake of high quality students.**

Standard 8.3: Financial resources must be provided to acquire and maintain Library holdings, laboratories and computing facilities:

➢ **Budget for Library is Rs.100,000**